



# SAUSALITO-MARIN CITY SANITARY DISTRICT

1 EAST ROAD • SAUSALITO, CALIFORNIA 94965  
OFFICE 415.332.0244 • PLANT 415.332.0240 • FAX 415.332.0453

*General Manager*  
Jeffrey Kingston

*Office Manager/Board Secretary*  
Catherine A. Bondanza

*Directors*  
Dan Rheiner, President  
William Ring, Vice President  
Ann Arnott  
Don Beers  
James DeLano

**February 28, 2023**

## **Public Notice**

***Application Period: March 1, 2023 to March 15, 2023***

The Sausalito-Marin City Sanitary District announces an opportunity for community members to apply for appointment to a vacant seat on the District's Board of Directors.

**REQUIREMENTS:** Candidates must live in the Sausalito-Marin City Sanitary District (SMCSD) 3.4 square mile service area, which includes the City of Sausalito and the unincorporated areas within the District's boundaries including Marin City. Prospective candidates must confirm residency and voter registration requirements with the Marin County Elections Office.

**RESPONSIBILITIES:** The Board of Directors set the policies for the activities and affairs of SMCSD. Board Members are expected to attend all regular board meetings on the first Tuesday of every month at 12 p.m., special meetings, required trainings and serve on committees with meetings scheduled as needed.

**FILING DEADLINE:** Wednesday, March 15, 2023 by 3 p.m. A signed copy of the completed application and supporting documents should be emailed to Board Secretary Catherine Bondanza at [cathy@smcsd.net](mailto:cathy@smcsd.net) or mailed to the SMCSD District Office 1 East Road Sausalito, CA 94965.

**PROCESS:** Request an application by sending an email to [cathy@smcsd.net](mailto:cathy@smcsd.net), access online at [www.smcsd.net](http://www.smcsd.net) or pick up at the District Office located at 1 East Road, Sausalito, CA 94965. Office hours are Monday through Friday from 8:00 a.m. to 3:00 p.m. If you have questions, contact Board Secretary Catherine Bondanza at (415)332-0244 or [cathy@smcsd.net](mailto:cathy@smcsd.net).

Qualifying candidate interviews are in person with current Board Members on Tuesday, March 21, 2023 at 10 a.m. at a Special Board Meeting. The Board of Directors plan to appoint the selected candidate at the Regular Board Meeting on Tuesday, April 4, 2023 at 12 p.m.

**TERM OF OFFICE:** The appointment will be effective until December 2024.

**DISTRICT BACKGROUND:** The Sausalito-Marín City Sanitary District (SMCSD) is governed by an elected five-member Board of Directors and provides wastewater conveyance and treatment service to the City of Sausalito and wastewater collection, conveyance and treatment service to the unincorporated areas within the District's boundaries including Marin City. Wastewater conveyance and treatment service is also provided on a contract basis to Tamalpais Community Services District (TCSO) which includes Muir Woods National Monument, and to the National Parks Service (Forts Baker, Barry and Cronkite, Marine Mammal Center and Cavallo Point Resort). The District operates and maintains a complex infrastructure system, thereby protecting our community's public health, the environment and San Francisco Bay. It serves approximately 10,000 equivalent dwelling units (EDUs) and a population of approximately 18,000.

On behalf of all ratepayers the District operates and maintains a wastewater treatment plant designed to fully treat wastewater under: Primary (I), Secondary (II) and Tertiary (III) treatment levels up to 1.8 million gallons per day (MGD) during average dry weather flow. During wet weather flow, the plant is designed to hydraulically handle up to 12.0 MGD and is capable of treating up to 9.0 MGD of full secondary treatment and up to 6.0 MGD of tertiary treatment. The conveyance system consists of eleven pump stations, and approximately eleven miles of pipelines. The District owns and operates 7 stations and operates and maintains, under a service agreement, 4 stations on behalf of the City of Sausalito. The District's treatment plant is located on Fort Baker and has a ground lease agreement with the National Park Service through 2049. There are thirteen full-time positions currently authorized by the District