



SAUSALITO-MARIN CITY SANITARY DISTRICT

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Vacant

August 6, 2025

Public Notice

Application Period: August 6, 2025 to August 20, 2025

The Sausalito-Marin City Sanitary District announces an opportunity for community members to apply for an appointment to a vacant seat on the District's Board of Directors.

REQUIREMENTS: Candidates must live in the Sausalito-Marin City Sanitary District (SMCSD) 3.4 square mile service area, which includes the City of Sausalito and the unincorporated areas within the District's boundaries including Marin City. Prospective candidates must confirm residency and voter registration requirements with the Marin County Elections Office.

RESPONSIBILITIES: The Board sets the policies for the activities and affairs of SMCSD. Board Members are expected to attend all regular board meetings on the first Tuesday of every month at 12 p.m., special meetings, required trainings, and serve on committees with meetings scheduled as needed.

FILING DEADLINE: By 3 pm Wednesday, August 20, 2025, a signed copy of the completed application and any supporting documents should be emailed to Board Secretary Cathy Bondanza at cathy@smcsd.net or mailed to the SMCSD District Office 1 East Road Sausalito, CA 94965.

PROCESS: Request an application by sending an email to cathy@smcsd.net, access online at www.smcsd.net or pick up at the District Office located at 1 East Road, Sausalito, CA 94965. Public hours are Monday through Friday from 8:00 a.m. to 12:00 p.m. or by appointment. If you have questions, contact Board Secretary Cathy Bondanza at (415)332-0244 or cathy@smcsd.net.

Qualifying candidate interviews are in person with current Directors on Tuesday, September 2, 2025 at 12 pm at the Regular Board Meeting. They plan to appoint the selected candidate by way of resolution on the same date. The newly appointed Director will be sworn into office at the Regular Board Meeting on Tuesday, October 7, 2025.

TERM OF OFFICE: The appointment will be effective until December 2026.

DISTRICT BACKGROUND: The Sausalito-Marín City Sanitary District (SMCSD) is governed by an elected five-member Board of Directors and provides wastewater conveyance and treatment service to the City of Sausalito and wastewater collection, conveyance and treatment service to the unincorporated areas within the District's boundaries including Marin City. Wastewater conveyance and treatment service is also provided on a contract basis to Tamalpais Community Services District (TCSD) which includes Muir Woods National Monument, and to the National Parks Service (Forts Baker, Barry and Cronkite, Marine Mammal Center and Cavallo Point Resort). The District operates and maintains a complex infrastructure system, thereby protecting our community's public health, the environment and San Francisco Bay. It serves approximately 10,000 equivalent dwelling units (EDUs) and a population of approximately 18,000.

On behalf of all ratepayers the District operates and maintains a wastewater treatment plant designed to fully treat wastewater under: Primary (I), Secondary (II) and Tertiary (III) treatment levels up to 1.8 million gallons per day (MGD) during average dry weather flow. During wet weather flow, the plant is designed to hydraulically handle up to 12.0 MGD and is capable of treating up to 9.0 MGD of full secondary treatment and up to 6.0 MGD of tertiary treatment. The conveyance system consists of eleven pump stations, and approximately eleven miles of pipelines. The District owns and operates 7 stations and operates and maintains, under a service agreement, 4 stations on behalf of the City of Sausalito. The District's treatment plant is located on Fort Baker and has a ground lease agreement with the National Park Service through 2049. There are nine full-time positions currently authorized by the District.